

Occupational Health and safety checklist Agriculture and Horticulture¹

To be filled in by company of company / client

Name of company/client:

Filled in by:

Date (dd-mm-yyyy):

Job title temporary worker:

Brief job description (can also be attached as an appendix):

The company / client is aware of its legal obligation to:



inform the temporary worker before starting work about the risks and measures that are taken to mitigate those risks.



provide the temporary worker with the required personal protective equipment (PPE) and work clothing before they start work.



train the temporary worker in such a way that they know how to do the work (safely) and where to go for help.



supervise the temporary worker and oversee the workplace.

These obligations that the hiring employer has are stipulated in the Occupational Health and Safety Act and the Waadi Act. With this checklist, we provide you with guidance on how to fulfil these obligations properly.

The checklist has been compiled with great care, but we cannot guarantee that it covers all focus areas.

The hiring party remains responsible for preventing risks to the hired worker.

Information sources:



Detailed regulations can be found in the:
Occupational Health and Safety Act: specifically article 1 paragraph 1; article 3; article 5 paragraph 5; article 8.

Waadi (Dutch Workers Allocation by Intermediaries Act): article 11.
Focus areas and tips for working in a safe and healthy way in the Health and Safety Catalogues of the agricultural and green sectors:

www.agroarbo.nl.



¹ Specifically for arable farming / outdoor crops, floriculture, fruit growing and greenhouse horticulture.

1 Formal requirements

Does the work have any special requirements for:

A Diplomas/certifications?

Temporary workers must be in the possession of valid safety diplomas or certificates for the work they will be doing.

Yes No

If yes:

Driver's license: B BE C CE DE

Tractor license

Forklift driver certificate

Spraying license / certificate of competence for the application of plant protection products and biocides

Other, namely:

B: Passenger car, BE: Passenger car + trailer, C: Truck, CE: Truck + trailer, DE: Bus + trailer

B Any health conditions and vulnerable groups at risk?

Are there any risks associated with the work that calls for additional health-related requirements or could pose risks for people who are more vulnerable? (e.g., pregnant, older, minors, non-native speakers)?

Yes No

If yes:

Infection risks/vaccination required

Extra risks if pregnant or breastfeeding

Exposure to allergens/risk of hypersensitivity

Other, namely:

C The work is mentally demanding (stress risks)

Not mentally demanding work

Causes mental strain (difficult, very precise, a lot all at once, time pressure, risk of harm)

Comes into contact with aggressive or other undesirable/threatening behaviour

Who is the confidential counsellor?

How can they be reached?

2 Introduction and supervision

The temporary worker needs to be given instructions and must know where they can turn to with any questions. Indicate who will be responsible for instructing/supervising the temporary worker when it comes to:

Carrying out tasks/using equipment in the correct way:

Company rules and facilities: house rules/codes of conduct, traffic rules, use of vehicles, breaks, asking for help, BHV (company emergency response measures), absenteeism and leave:

Information about working in a safe and healthy way (your prevention officer):

After the first few weeks, who will hold an evaluation on the above points?

3 Specific risks and mitigation measures

A The temporary worker will work with machinery - such as tillage, transport, harvesting machinery - where there is a risk of getting cut, crushed, trapped, etc.

Yes

No

Description:

Focus areas:



You are NEVER allowed to work with these kinds of machines without experience.



Ask your manager to explain how the machine is operated, how to work in a safe way and what to do if there any problems/faults.



If you are below 18 years of age, you can only operate dangerous machinery under supervision of an experienced colleague.

B The temporary worker will work in an environment with moving vehicles - such as machinery for transportation, tillage, harvesting - where there is a risk of collision.

Yes

No

Description:

Focus areas:



Watch out for moving vehicles in the area. Maintain distance.



Make sure you can hear your surroundings; don't play loud music.



Make sure the driver/machine operator can see you.



C The temporary worker will be working near machinery - such as sorting belts and harvesters - where there is a chance of being caught or trapped.

Yes

No

Description:



Focus areas:



Be careful of moving parts of machinery. Maintain distance.



Do not wear any loose clothing, jewellery or have long hair loose.

[Click here for the Stigas 'Getting trapped' video on Stigas - getting trapped - YouTube](#)

D The temporary worker will be working with (gardening) tools - such as knives, pruning shears - where there is a chance of being cut.

Yes

No

Description:

Focus areas:



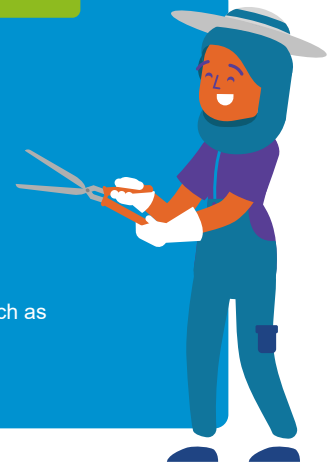
Know how to handle (garden) tools, hand tools as well as electric/pneumatic tools.



Ask your supervisor to explain a safe work method.



The temporary worker will be working with (gardening) tools - such as knife, pruning shears - where there is a chance of getting cut.



E The temporary worker is working at a height - such as on a loft, a platform, a tube rail car, an aerial work platform, a greenhouse deck, in a tree, on a pile of silage or a ladder - which could lead to a fall from height.

Yes

No

Where and when:

Focus areas:



Be extra careful when working at height.



Use proper tools to work at height, such as an aerial work platform or a special picking platform.



Ask your manager to explain safe working practices.

[Click here for the Stigas 'Falling from height' video on Stigas - falling from height - YouTube](#)



F The temporary worker is going to work with crops treated with crop protection agents and/or biocides or is going to peel disinfected flower bulbs that may bring him into contact with these agents.

Yes

No

Where and when:

Focus areas:



Do not work amongst crops if the re-entry period has not yet expired (at least 24 hours and longer for some agents).



Protect your skin as much as possible with cotton clothing (long pants, long sleeves) and cotton gloves.



If the crop is wet, cotton clothing will not provide adequate protection. In this case, wear rainwear. Clean your rainwear after use.



Wash your hands before eating, drinking, smoking.



Wear clean clothes every day.

G The temporary worker will deal with the following types of physically strenuous work:

Pushing and pulling (e.g. carts).

Lifting/carrying (e.g. palletizing crates and boxes).

Bent over working positions (e.g. during harvesting).

Other uncomfortable positions (e.g. working with hands above shoulder height, kneeling, squatting).

Short-cycle work and repetitive actions (e.g. pruning, picking, peeling bulbs).

Standing work.

Vibrations and shocks when driving over uneven terrain

Other, namely:

Where and when:

Focus areas:



Ask your manager to explain what the least strenuous way of working is.



Alternate tasks as much as possible.



Ask a colleague for help when lifting heavy items.



Mind your posture.



Use the available equipment (such as lifting aids, forklifts and specific harvesting and planting systems. Note: you can only use certain equipment if you are authorised to work with it.



Work environment and work clothes

The temporary worker works:

- indoors
- outdoors
- in cold stores

and will need the following items of work clothing when carrying out the work:

Equipment	Provided by the client
<input type="checkbox"/> Good shoes	<input type="checkbox"/> Yes <input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Safety shoes type S2 / Safety boots type S4 Safety shoes type S3	<input type="checkbox"/> Yes <input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Work pants / overall	<input type="checkbox"/> Yes <input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Sweater	<input type="checkbox"/> Yes <input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Work coat	<input type="checkbox"/> Yes <input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Raincoat and rain pants	<input type="checkbox"/> Yes <input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Bodywarmer	<input type="checkbox"/> Yes <input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Sun protection	<input type="checkbox"/> Yes <input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Winter clothes	<input type="checkbox"/> Yes <input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Other, namely: <input type="text"/>	

Focus areas:



Protective clothing against the sun includes long pants, a long-sleeved shirt, a cap with neck flap or a wide-brimmed hat, and sunscreen (factor 20 or higher) for unprotected skin.



Winter clothes include a winter overall, parka (winter coat), hat, and possibly thermal underwear.

H The temporary worker will be working in situations where there is a lot of dust (e.g. sorting potatoes).

- Yes
- No

Where and when:

Focus areas:



Use respiratory protection. At least a dust mask or type P2 dust mask (e.g., a muzzle with code FFP2). Type P1 is not suitable!



Keep your respiratory protection clean. Do not wear it on your hair or around your neck.



Renew respiratory protection according to the instructions for use.



Also wear dust goggles and gloves.



For high concentrations of dust, wear a dust mask with a blower unit and a dust suit.



Don't smoke, drink, or eat at the work place.

I Are there other risks the temporary worker faces that are not listed in this checklist?

Yes

No

Description of these risks:

J Caution, the temporary worker:



does not apply the plant protection products and biocides themselves (e.g. when spraying crops, spreading granules and disinfecting bulbs)³;



does not work in ULO cells (ULO = Ultra Low Oxygen = cells/spaces with hardly any oxygen). These are cold stores for storing fruit.

Date:

Signature

³ Unless the temporary worker has a spraying license / certificate of competence for applying plant protection products and biocides.

