

Occupational Health and safety checklist Construction

To be filled in by company / client

Name of company/client:

Filled in by:

Date (dd-mm-yyyy):

Job title temporary worker:

Brief job description (can also be attached as an appendix):

The company / client is aware of its legal obligation to:



Inform the temporary worker before starting work about the risks and measures that are taken to mitigate those risks.



Provide the temporary worker with the required personal protective equipment (PPE) and work clothing before they start work.



Train the temporary worker in such a way that they know how to do the work (safely) and where to go for help.



Supervise the temporary worker and oversee the workplace.

These obligations that the hiring employer has are stipulated in the Occupational Health and Safety Act and the Waadi Act. With this checklist, we provide you with guidance on how to fulfil these obligations properly. The checklist has been compiled with great care, but we cannot guarantee that it covers all focus areas. The hiring party remains responsible for preventing risks to the hired worker.

Information sources:



Detailed regulations can be found in the:
Occupational Health and Safety Act: specifically article 1 paragraph 1; article 3; article 5 paragraph 5; article 8.
Waadi (Dutch Workers Allocation by Intermediaries Act): article 11.
Specific information on risks and appropriate measures can be found in the [Occupational Health and Safety Catalogues for the construction sector](#).



1 Formal requirements

Does the work have any special requirements for:

A Diplomas/certifications?

Temporary workers must be in the possession of valid safety diplomas and/or certificates for the work they will be doing.

Yes No

If yes:

- Driver's license: B BE C CE DE Generic Entrance port Instructions
- Training Basic Safety SCC (B-VCA | VVA1) Forklift driver certificate
- Certificate for working safely with lifting equipment and machinery Working safely along roadsides
- Other, namely: Certificate to work with an aerial work platform

B: Passenger car, BE: Passenger car + trailer, C: Truck, CE: Truck + trailer, DE: Bus + trailer

B Any health conditions?

Are there any risks associated with the work that calls for additional health-related requirements or could pose risks for people who are more vulnerable?

- Yes No

If yes:

- Infection risks/vaccination required
- Exposure to allergens/risk of hypersensitivity
- Working with overpressure/pressurized air
- Extra risks if pregnant breastfeeding
- Other, namely:

C The work is mentally demanding (stress risks)

- Not mentally demanding work
- Causes mental strain (difficult, very precise, a lot all at once, time pressure, risk of harm)
- Comes into contact with aggressive or other undesirable/threatening behaviour

Who is the confidential counsellor?

How can they be reached?

2 Introduction and supervision

The temporary worker needs to be given instructions and must know where they can turn to with any questions.

2.1 Indicate who will be responsible for instructing/supervising the temporary worker when it comes to:

Carrying out tasks/using equipment in the correct way:

Company rules and facilities: house rules/codes of conduct, traffic rules, use of vehicles, breaks, asking for help, BHV (company emergency response measures), absenteeism and leave:

Information about working in a safe and healthy way (your prevention officer):

After the first few weeks, who will hold an evaluation on the above points?



2.2 Our company has a description of the risks and measures (company information materials) of the work the temporary worker will encounter.

- Yes
- A copy is attached. The employment agency can also give this to the temporary worker.
- The material is (also) distributed and explained on the first day of work (continue with question 2.4).
- No (continue with question 2.3).

2.3 Our company uses the Occupational Risks described by occupation to inform the temporary worker(see page 5/5).

- Yes, the temporary worker will work as:
- A copy is attached*. The employment agency can also give this to the temporary worker.
- The material is (also) distributed and explained in detail on the first day of work.
- Other: on their first day of work, our company informs the temporary worker of the following risks:

All occupational hazards per sector can be found at www.arbocatalogi-bouwnijverheid.nl

2.4 Our company has:

- Specific safety regulations that the temporary worker has to be familiar with.
 - A copy is attached.
- Procedures for the company emergency response measures (emergencies, fire, accidents, evacuation).
 - A copy is attached.

2.5 The temporary worker will receive information and instructions on safe working practices from:

Name:

Job title:

Department/location:

06 -

Focus areas:

In the information and instructions, the following issues are addressed:



The risks the work entails.



The safety regulations.



Procedures for the company emergency response measures.



The measures to be taken and safe work practices to be used, including:

- Being alert to risks.
- Following work instructions.
- Using available equipment.
- Using PPE.



Who the temporary worker can talk to about any questions about working in a safe and healthy way.



3 Specific risks and mitigation measures

A When carrying out the work, the temporary worker will require the following personal protective equipment (PPE):

Equipment	Provided by the client	Safety
<input type="checkbox"/> Shoes type S3	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Safety boots type S5	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Work clothes	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Work pants / overall	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Sweater	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Work coat	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Rain coat + rain pants	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Winter overall	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Parka (winter coat)	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Bodywarmer	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Hat	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Thermal underwear	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Other, namely: <input type="text"/>		
<input type="checkbox"/> Helmet	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Safety glasses (or wide-view goggles)	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Face shield	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Hearing protection	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Ear plugs	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Ear muffs	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Otoplastics	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Respiratory Protection, type <input type="text"/>	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Gloves that protect against		
<input type="checkbox"/> cuts, scrapes, pricks	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> chemicals (4H gloves)	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> heat and sparks	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Harness, fall protection rope and fall arrestor	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> High visibility clothing (with reflective stripes), namely: <input type="text"/>	<input type="checkbox"/> Yes	<input type="checkbox"/> Other, namely: <input type="text"/>
<input type="checkbox"/> Other, namely: <input type="text"/>		



B The temporary worker will receive on-the-job training from:

Name:

Job title:

Department/location:

06 -

Focus areas:

The onboarding period covers:



Giving work instructions.



Job-specific information and instructions about working safely.



Location-specific safety themes such as evacuation routes and the company emergency response measures.



Who the temporary worker can go to with questions about working in a safe and healthy way and how.



C For any questions about working conditions, the temporary worker and the employment agency can contact:

For the temporary worker

Name:

Job title:

Department/location:

06 -

For the agency

Name:

Job title:

Department/location:

06 -

D Our company reports incidents involving temporary workers directly to the employment agency.

Yes Other, namely:

Signature



84 Beroepen in de bouw.

Bekijk ook de arbocatalogi op arbocatalogi-bouwnijverheid.nl

voor meer informatie over beroepen en risico's.

The professions below are in Dutch because the website referenced does not yet offer other languages.

This way, one can find the correct profession with the associated tips.

- A** Administratief medewerker / kantoorpersoneel
 Asfaltwerker / asfaltwegenbouwer
- B** Baggeraar
 Betonboorder
 Betonmortel- centralewerker
 Betonreparateur
 Betonstaalvlechter / ijzervlechter
 Betonstorter / gietbouwer
 Betontimmerman / bekistingstimmerman
 Blokkensteller - afbouw
 Blokkensteller - ruwbouw
 Bronbemaler
- C** Chauffeur
 Cultuurtechnisch medewerker
- D** Dakdekker - bitumen / bitumineuze dakdekker
 Dakdekker - leisteen / leidekker
 Dakdekker - pannen / pannenlegger
 Dakdekker - riet / rietdekker
- E** Elektricien (monteur cai, telecommunicatie)
- G** Gevelisoleerder (buitengevel, spouwmuur)
 Gevelmonteur / gevelbekleder
 Glaszetter
 Grondwerker
- H** Heier
 Huishoudelijk kantinepersoneel
- K** Kabel- en buizenlegger
 Kassenbouwer
 Kitter / purder
 Koppensneller
 Kozijnmonteur
- L** Landmeter / uitzetter
 Loodgieter
- M** Maatvoerder
 Machinaal houtbewerker
 Machinist - mobiele kraan en mobiele heistelling
 Machinist - torenkraan
 Machinist GWW
 Magazijnpersoneel
 Metaalbewerker / bankwerker
 Metaalbewerker / lasser
 Metselaar (nieuwbouw)
 Metselaar (renovatie / onderhoud)
 Modelmaker - mallen- bouwer prefab beton
 Monteur CV en klimaatbeheersing
 Monteur onderhoud machines
- N** Natuursteenbewerker
- O** Opperman / bouwvakhelper
 Opperman metselaar
 Opperman straatmaker
 Ovenbouwer
- P** Plafondmonteur / monteur - afbouw (plafond, wanden, keukens)
- R** Rijswerker
 Riolerder / rioolbuizen- legger
 Rioolreparateur
- S** Schilder / spuitser
 Schilder constructie
 Schilder nieuwbouw
 Schilder onderhoud
 Sleuvenhakker / -frezer
 Sloper
 Sondeerder
 Spanmonteur (voerspanttechniek)
 Spoorlegger
 Stafpersoneel / leidinggevenden / bouwtechnici
 Steenzetter / dijkwerker
 Steigerbouwer
 Stelleur
 Straatmaker
 Stukadoor mechanisch, spackspuitser
 Stukadoor traditioneel
- T** Tegelzetter (wand- en vloertegels)
 Terrazzo / -vloerenlegger, granitvloerenlegger
 Timmerman (nieuwbouw)
 Timmerman (onderhoud, renovatie, restauratie)
 Timmerman - metselaar
- U** Uitvoerder B&U
 Uitvoerder GWW
- V** Vakman GWW
 Vloerenlegger (epoxy, polyurethaan) / kunststof- vloerenlegger
 Vloerenlegger (gietvloer, anhydriet)
 Vloerenlegger zandcement- dekvloer
 Voeger (nieuwbouw, renovatie, restauratie)
- W** Wegmarkeerder
 Werfbaas

