

## Occupational Health and safety checklist Hotel and catering industries

TO be filled	in by Company / Client			
Name of company/client:				
Filled in by:				
Date (dd-mm-yyyy):				
Job title temporary worker:				
Brief job description (can also be attached as an appendix):				



The company / client is aware of its legal obligation to:



Inform the temporary worker before starting work about the risks and measures that are taken to mitigate those risks.



Provide the temporary worker with the required personal protective equipment (PPE) and work clothing before they start work.



Train the temporary worker.



Supervise the temporary worker and oversee the workplace.

These obligations that the hiring employer has are stipulated in the Occupational Health and Safety Act and the Waadi Act. With this checklist, we provide you with guidance on how to fulfil these obligations properly. The checklist has been compiled with great care, but we cannot guarantee that it covers all focus areas. The hiring party remains responsible for preventing risks to the hired worker.

### Information sources:



Detailed regulations can be found in the: Occupational Health and Safety Act: specifically article 1 paragraph 1; article 3; article 5 paragraph 5; article 8. Waadi (Dutch Workers Allocation by Intermediaries Act): article 11. www.khn.nl/kennis/kennispagina-ri-e kikk-recreatie.dearbocatalogus.nl/risicogroep/horeca



Formal requirements Does the work have any special requirements for:

### Diplomas/certifications?

alid safety diplomas or

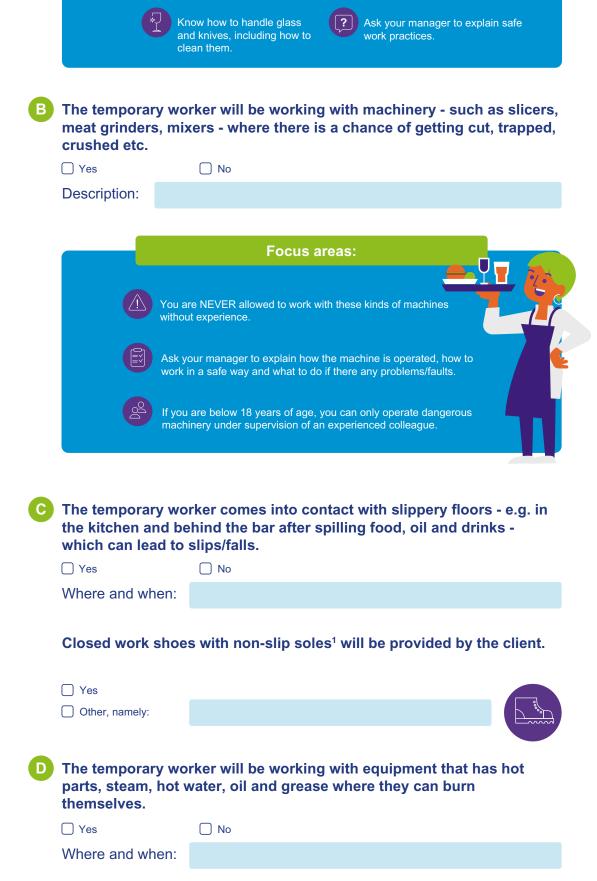
Temporary emplo certificates for the	yees mu				sion of	va
Yes	□ No	)				
If so:						
Driver's license, namely	: DB	BE	С	CE	DE	
Social hygiene diplor	na					
☐ HACCP certificate						
☐ First aid/ BHV						
Other, namely:						

B: Passenger car, BE: Passenger car + trailer, C: Truck, CE: Truck + trailer, DE: Bus + trailer



В	•	sks associa	ted with the work that s or could pose risks f	calls for additional or people who are more
	Yes	☐ No		
	If yes:			
	☐ Infection risks/vac	cination require	d	
	Extra risks if pregr	nant or breastfe	eding (dust, noise, physical st	rain)
	Work prohibited for allergenic substant			inery, deep-frying, work with toxic or
	Other, namely:			
C	The work is me	entally dem	nanding (stress risks	3)
	☐ Not mentally dema	anding work		
	Causes mental str	rain (difficult, ve	ry precise, a lot all at once, tir	ne pressure, risk of harm)
	Comes into contac	ct with aggressiv	ve or other undesirable/threat	ening behaviour
	Who is the confidentia	al counsellor?		
	How can they be read	ched?		
	responsible for comes to: Carrying out tasks/usi Company rules and farules, use of vehicles, emergency response Information about wor prevention officer):	ng equipment in breaks, asking measures), abs	n the correct way: ules/codes of conduct, traffic for help, BHV (company enteeism and leave:	ndicate who will be imporary worker when it
	After the first for will hold an evaluation above points?			
3	Specific risks	and mitig	jation measures	
A	The temporary there is a risk of			ass and knives where
	Yes	☐ No		
	Description:			



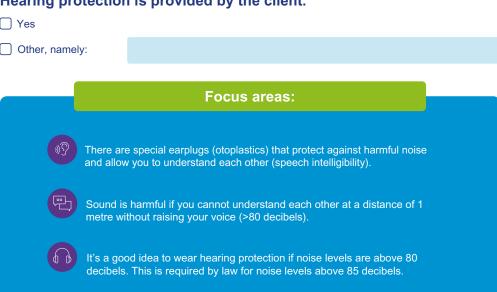


Focus areas:





# Focus areas: Know how to handle equipment with hot parts, steam, hot water, oil, and fat. Know what to do in case of burns. Know what to do in case of burns. The temporary worker may be exposed to harmful noise while working, for example, in nightclubs, at events or in dishwashing kitchens. Yes No Where and when: Hearing protection is provided by the client. Yes Other, namely:



aggression and violence.

aggression and violence.



physically strenue			following types of	
	carrying (e.g. for wait staff).			
_	place for a long time (like in the	e kitchen and	behind the bar).	
	able positions (like cleaning).		,	
_	ons (such as preparing food an	d polishing g	lasses and cutlery).	
_			ds) or frequent lifting (of crates, for	
example).				
	ulling (for example, a cart or he	eavy pans).		
Where and when:				
	Focus ar	eas:		
as a har can only	available equipment (such nd truck or cart. Caution: you vuse certain equipment if e been authorised to do so.		ernate tasks as much as ssible.	
	olleague for help when eavy items.	∯ Mir	nd your posture.	
	Irritant, sensitising, harmful		Flammable	
			Flammable	
	harmful			
	harmful Corrosive		Explosive	
	harmful Corrosive Toxic		Explosive  Oxidising  Dangerous to marine	
	harmful Corrosive Toxic		Explosive  Oxidising  Dangerous to marine	
No Where and when:	harmful  Corrosive  Toxic  Long term health risks	. (a)	Explosive  Oxidising  Dangerous to marine	
No Where and when:	harmful Corrosive Toxic	- (4)	Explosive  Oxidising  Dangerous to marine	
No Where and when:  Work gloves are p	harmful  Corrosive  Toxic  Long term health risks	. (a)	Explosive  Oxidising  Dangerous to marine	
No Where and when:  Work gloves are p Yes Other, namely:	Corrosive  Toxic  Long term health risks  provided by the clien		Explosive  Oxidising  Dangerous to marine life (water)	
No Where and when:  Work gloves are positive of the positive o	Corrosive  Toxic  Long term health risks  provided by the clien		Explosive  Oxidising  Dangerous to marine	ent.
No Where and when:  Work gloves are p Yes Other, namely:	Corrosive  Toxic  Long term health risks  provided by the clien		Explosive  Oxidising  Dangerous to marine life (water)	ent.



# Focus areas: Use gloves and other PPE if these are indicated on the label or in the Know what you are working with. Read the label and the user manual. Follow the instructions. user manual. Minors (below 18 years of age) are prohibited from working with toxic or Pregnant women are prohibited from handling certain hazardous allergenic substances. substances. Would you like to know more about a product? Ask for the safety information data sheet. Are there other risks that the temporary worker faces that are not listed in this checklist? Yes ☐ No Description of these risks: **Caution, the temporary worker:** does not replace pressurized cylinders (such as carbon dioxide and compressed air cylinders); does not work with pressurized equipment (such as adjusting or repairing cellar beer and tap systems). Signature

